MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, OCTOBER 21, 2026 at 6:00 P.M.

Note: Council member(s) may attend Council Sessions either in person, by telephone, or internet/video conferencing.

1. **Call to Order**

2. **Roll Call.** Council Members Brian Bolton, Robert Foreman, Robin Godwin, Jessie Murdock (Absent), Patricia Seybold, Vice Mayor Wendy Escoffier, and Mayor Marie Moore.

   Also Present. Interim Town Manager Charlie Cassens, Town Attorney Trish Stuhan (participated remotely), and Town Clerk Leah Rhodes.

3. **Pledge of Allegiance**
   Vice Mayor Escoffier led the Pledge.

4. **Consent Agenda** – All those items listed below may be approved by one motion as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

   a) **Approval of the Minutes:**
      1) Special Session (Public Portion) – October 7, 2026 at 5:00 p.m.
      2) Regular Session – October 7, 2026 at 6:00 p.m.

   b) **Set Next Meeting, Date and Time:**
      1) Regular Session – November 4, 2026 at 6:00 p.m.
      2) Regular Session – November 18, 2026 at 6:00 p.m.
      3) Regular Session – December 2, 2026 at 6:00 p.m.

   On a **motion** made by Vice Mayor Escoffier, and seconded by Councilor Foreman, Council **moved to approve** the Consent Agenda as presented with a minor typo to October 7, 2026 Regular Session Minutes.

   Roll Call Vote:
   Councilor Bolton: aye
   Councilor Foreman: aye

Councilor Godwin: aye
Councilor Murdock: absent
Councilor Seybold: aye
Vice Mayor Escoffier: aye
Mayor Moore: aye
Motion Carried: 6-0.

5. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS *§38-431.01(I)*

   Kelly Roberts, Director of the Camp Verde Adult Reading Program, presented an update on their progress from the past year.

6. **Summary of Current Events.** The Town Council and the Town Manager may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will not propose, discuss, deliberate or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda. Summaries may include committee meetings that Council members attend. The Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai-Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety Personnel Retirement Board, Sustaining Flows, Earth Day, Camp Verde School District, Friends of the Verde River and Verde Valley Housing Advisory Committee.

   The Mayor, Council, and Interim Town Manager Cassens shared updates regarding current events and events they previously attended.

7. **Special Announcements and Presentations.** All presentations are limited to 15-minutes.

   - **Proclamation declaring November 2-6, 2026 as Municipal Courts Week.** Staff Resource: Court Administrator Veronica Pineda

     Mayor Moore proclaimed the week of November 2-6, 2026 as Municipal Courts Week and presented the proclamation to Court Administrator Veronica Pineda.

- **Proclamation declaring the month of October 2026 as Domestic Violence Month.** Staff Resource: Town Clerk Leah Rhodes.

  Mayor Moore proclaimed October 2026 as Domestic Violence Month and presented the proclamation to Cassandra Presmyk.

- **Proclamation declaring the month of October 2026 as Fort Verde State Historic Park Month.** Staff Resource: Town Clerk Leah Rhodes.

  Mayor Moore proclaimed the month of October 2026 as Fort Verde State Historic Park Month.

- **Proclamation declaring November 1, 2026 as Extra Mile Day.** Staff Resource Town Clerk Leah Rhodes.

  Mayor Moore proclaimed November 1, 2026 as Extra Mile Day.

8. **Public Hearing: Discussion and possible approval of Resolution No. 2026-1216, approving Use Permit 2026-008, with conditions, for Jackpot Ranch RV Park.** Staff Resource: Development Services Director Christian Green.

Development Services Director Green provided an overview of the project and parcel, including the regulatory framework for the use permit application, the review and public hearing timeline, and the criteria for approving or denying the use permit and its associated conditions. Additionally, Development Services Director Green explained that the applicant had resolved 14 outstanding permit and code compliance issues identified when the current administration began in January.

Frank Gouder, Ranch Manager Corporate and Lodging at Jackpot Ranch, provided an overview of the ranch's educational and community-oriented programs serving children, families, and veterans.

Mayor Moore opened the Public Hearing at 7:00pm.

Public Comments:
Suzanne Martin, Ty Strout, Ryna Rock, Tim Kendall, Cheri Wischmeyer, John Wischmeyer, and Darlene Felix spoke out in opposition of the approval.

Christa Brunori spoke in favor of the approval.

Mayor Moore closed the public hearing and called for a recess at 7:28 p.m. to review handouts provided by Cheri Wischmeyer.

Mayor Moore called the meeting back to order at 7:47pm.

Mark Kite, General Manager at Jackpot Ranch, provided an overview of the

preservation, mission, accountability and future of Jackpot Ranch.

Council discussed the need for a traffic impact study and the conditions under which Town personnel could access the property to investigate complaints involving lighting, sound, and other potential code violations. Development Services Director explained that the proposed permit conditions would facilitate access during events and allow coordination with the Marshal's Office. Additionally, Council discussed the proposed use permit application completeness, prior permitting and code compliance issues, site plan changes, traffic impacts, property access, enforcement procedures, and consistency with the Town's 2016 General Plan.

Planner II Cory Mulcaire stated an annual review process in which active use permits would be presented to the Council each April, along with information regarding any violations and associated corrective actions.

Mr. Kite, Development Services Director Green, Planner II Cory Mulcaire, and Town Attorney Stuhan responded to questions from the Council.

On a **motion** made by Councilor Bolton and seconded by Councilor Seybold, Council **moved to approve** Resolution No. 2026-1216, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona for Use Permit 2025-0008, to include conditions listed as well as a traffic impact study to include Middle Verde Road and to the entrance to Jackpot Ranch.

Roll Call Vote:
Councilor Bolton: aye
Councilor Foreman: aye
Councilor Godwin: nay
Councilor Murdock: absent
Councilor Seybold: aye
Vice Mayor Escoffier: nay
Mayor Moore: aye.
Motion Carried: 4-2.

9. **Discussion and possible action to approve Resolution No. 2026-1226, establishing the Camp Verde Equestrian Center Commission and appointing seven inaugural members to the Commission.** Staff Resource: Interim Town Manager Charlie Cassens.

Interim Town Manger Cassens stated the Town Council approved the formal establishment of the Camp Verde Equestrian Center Commission in August to oversee the development and implementation of the facility. Applications for the Commission's seven positions were accepted throughout September, resulting in 10 applicants. A Committee conducted interviews and evaluated the applicants, ultimately recommending seven candidates for Council consideration.

Interim Town Manager Cassens responded to questions from the Council.

On a **motion** made by Councilor Foreman, and seconded by Vice Mayor Escoffier, Council **moved to approve** appointing

- Dee Jenkins
- Jason Jenkins
- Christa Brunori
- Jordy Weaver
- Charles Fisher
- Bob Weir
- Cole Martinez

To the Camp Verde Equestrian Center Commission; and at the first organizational meeting and at their first organizational meeting they will decide among themselves who will do the two-year terms and the three-year terms.

Vice Mayor Escoffier requested with the addition of approval of the Resolution 2026-1226, establishing the Camp Verde Equestrian Center Commission, prescribing its purpose, powers, duties, memberships in terms of office, and providing for related matters.

Roll Call Vote:
Councilor Bolton: aye
Councilor Foreman: aye
Councilor Godwin: nay
Councilor Murdock: absent
Councilor Seybold: abstained
Vice Mayor Escoffier: aye
Mayor Moore: aye
Motion Carried: 4-1.

Mayor Moore recessed the meeting for a break at 8:57 p.m. and reconvened the meeting at 9:05 p.m.

10. **Discussion and possible approval of Resolution No. 2026-1225, designating the Town of Camp Verde as the Destination Marketing Organization for the Community of Camp Verde for the purpose of coordinating tourism promotion with the Arizona Office of Tourism.** Staff Resource: Development Services Director Christian Green.

Development Services Director Green provided an overview of the designation that would authorize coordination of tourism promotion with the Arizona Office of Tourism and authorize the Economic Development Director, Development Services Director, or designee to execute the destination marketing organization affidavit and related documents on behalf of the Town.

On a **motion** made by Vice Mayor Escoffier and seconded by Councilor Godwin,

Council **moved to approve** Resolution No. 2026-1225, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, designating the Town of Camp Verde, acting through its Economic Development Department (Visit Camp Verde), as the Destination Marketing Organization for the community of Camp Verde for the purpose of coordinating tourism promotion with the Arizona Office of Tourism, and authorizing the Economic Development Director / Development Services Director, or designee, to execute the Destination Marketing Organization Affidavit and related AOT documents on behalf of the Town.

Roll Call Vote:
Councilor Bolton: aye
Councilor Foreman: aye
Councilor Godwin: aye
Councilor Murdock: absent
Councilor Seybold: aye
Vice Mayor Escoffier: aye
Mayor Moore: aye
Motion Carried: 6-0.

11. **Discussion and possible approval of the purchase of a new Building Maintenance Department Vehicle.** Staff Resource: Building Maintenance Lead Juan Ochoa.

CIP Manager Martin Smith presented a request to purchase a new 2027 Ford F-350 pickup truck for the Building Maintenance Department and explained that the department anticipated hiring an additional employee and would need another vehicle to accommodate its workload and staffing needs.

Public Works Director Ken Krebbs (participated remotely) and CIP Manager Smith responded to questions from the Council.

On a **motion** made by Councilor Seybold, and a second by Councilor Godwin, council **moved to approve** the lease purchase of a 2027 Ford F-350 XL 4 by 4 Super Cab for the Building Maintenance Department in an amount not to exceed $75,000.

Roll Call Vote:
Councilor Bolton: aye
Councilor Foreman: aye
Councilor Godwin: aye
Councilor Murdock: absent
Councilor Seybold: aye
Vice Mayor Escoffier: aye
Mayor Moore: aye
Motion Carried: 6-0.

12. **Progress update regarding interior renovations of Heritage Pool.** Staff Resource: CIP Manager Martin Smith.

Manager Smith presented a conceptual design and preliminary cost assessment for renovations of the Town's municipal swimming pool.
The proposed work included:

- Replacing the existing gutter system with a skimmer system.
- Removing and replacing the surrounding concrete pool deck to facilitate access to pool walls and installation of underground piping.
- Removing the existing pool slide.
- Reconfiguring pool entry to provide a zero-entry, beach-style access area.
- Improving accessibility through ADA-accessible entry and railing.
- Installing Life Floor non-slip, cushioned surfacing in the entry area.
- Replastering and retiling the pool interior.

CIP Manager Smith also identified a possible Aqua Zip attraction and a basketball hoop as optional additions, contingent on available funding. The preliminary cost estimate was approximately $1.26 million against a budget of $1.3 million. CIP Manager Smith reported that the design consultant expected to submit approximately 95-percent-complete plans for Town review before finalizing the construction documents.

CIP Manger Smith and Town Attorney Trish Stuhan responded to questions from the Council.

13. **Update and discussion regarding the progress to the Inter-Governmental Agreement (IGA) between the Town and Camp Verde Unified School District specific to Heritage Pool.** Staff Resource: Parks and Recreation Manager Shawna Figy.

Parks and Recreation Manager Figy explained that preliminary design work had begun to accommodate the limited construction schedule and anticipate opening of the pool for the following season.

Town Attorney Stuhan recommended that the revised IGA be finalized before construction begins and before substantial capital investment is made. Council members also raised concerns about initiating a bid process before the agreement was complete.

Parks and Recreation Manager Figy reported the proposed language would supersede only the pool-related portions of the existing IGA, leaving the remaining facilities provisions in effect.

Council requested continued updates on negotiations and clarification from Town Attorney Stuhan regarding the appropriate timing of further financial commitments.

14. **Discussion and possible action regarding a commercial lease of the Town-**

owned property located at 385 S. Main Street, Camp Verde, Arizona, and the adjacent vacant property for parking. Staff Resource: Interim Town Manager Charlie Cassens.

Interim Town Manager Cassens provided an overview of the lease agreement and terms for Town-owned property located at 385 S. Main Street to allow Black Canyon Community Health Center to establish a community health clinic in Camp Verde. The nonprofit, federally qualified health center provides primary and preventive healthcare services and serves patients regardless of insurance status.

On a **motion** by Councilor Godwin and a second by Vice Mayor Escoffier, Council **moved to approve** a lease agreement with Black Canyon Community Health Center for the town owned property located at 385 S Main St.
with adjacent parking for two years, with an option for a third year for the purpose of a community Health Center and authorize the Interim Town Manager to execute the agreement.

Roll Call Vote:
Councilor Bolton: aye
Councilor Foreman: aye
Councilor Godwin: aye
Councilor Murdock: absent
Councilor Seybold: aye
Vice Mayor Escoffier: aye
Mayor Moore: aye
Motion Carried: 6-0.

15. **Adjournment.**
Mayor Moore Adjourned the meeting at 9:40 p.m.

Mayor Marie Moore

Attest: Leah Rhodes, Town Clerk

CERTIFICATION

I, Town Clerk Leah Rhodes, hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on October 7, 2026. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 5 day of November, 2026.

Leah Rhodes, Town Clerk